Customer Information Form



Dear Valued Customer,

We appreciate your interest in our products and services and look forward to a successful collaboration with you. To accurately assess your company and your needs for optimal support, we kindly ask you to return this completed questionnaire to us.

Your information will be treated with the utmost confidentiality.

Company Name and Legal Form		Year of Establishment	VAT ID Number
Owner / Managing Director		Registered Business Activi	ty Acc. to Trade License
Affiliation with a purchasing group		Member number (only if affiliate	d with Eurobaustoff or Hagebau)
None Eurobaustoff Hag	ebau		
Tax Identification Number		Commercial Register Num	ber / Register Court
Street and house number		Postal Code	Town/City
Contact Person		Phone	
Mobile Phone		Website	
E-Mail		E-Mail for invoices	

*The Tax Simplification Act of 2011 significantly reduced the requirements for transmitting electronic invoices, effective July 1, 2011. A specific technical transmission method is no longer required. This means that input tax deduction is now permissible for invoices transmitted via email (potentially with PDF/text file attachments), computer fax, fax server, or web download. However, it is essential that the authenticity of the invoice's origin, the integrity of its content, and its readability are ensured. This requires that the recipient of the invoice verifies whether the invoice is substantively correct, i.e., whether the invoice was actually provided in the described quality and quantity, and whether the details of the invoice issuer are accurate. This verification can be carried out, for example, by manually comparing the invoice with existing documents (such as orders, contracts, delivery notes, or payment receipts). Since such checks are typically performed as part of routine procedures, no additional effort is incurred.

Hereby we confirm the accuracy of the aforementioned data. We will inform you immediately of any changes. We are aware of the current terms and conditions (AGB/AVB) and hereby acknowledge acceptance. Current terms and conditions: <u>https://www.sen.de/en/order/agb-avb/</u>

Place, Date

Legally binding signature / Stamp



Please attach a copy of your blank company letterhead to this Form!

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